Who We Are
Quality Management

Quality, environmental and Safety Management Management

Tallan is dedicated to upholding its reputation for consistently producing timely and cost-effective projects. We maintain a Quality Management system, which we strive to integrate as part of our daily work practices, making it a living, breathing method by which we do business. With over a decade of pursuing craftsman quality, Quality Management is simply part of Tallan's DNA. Each project's Quality Management Plan (QMP) outlines the mode and methods for upholding quality requirements for all works undertaken by Tallan. Every Tallan QMP provides guidelines for ensuring:

- Tallan's products and services will meet our clients' specified requirements.
- Purchased items conform to specification before incorporating them in the works.
- Careful planning and control measures for all work processes.
- Verification that processes are effective and that all finished work complies with the contract.
- Careful selection of subcontractors and confirmation that their work complies with the contract.
- Acknowledgment and rectification of any nonconforming work and subsequent improvement of work processes to prevent recurrence of nonconformities.
- Thorough and orderly document management and record keeping.
- Continuous improvement of procedures and work practices as and when opportunities are identified to minimise errors, waste, and product nonconformities.

All project management and site personnel receive induction training on the Project Quality Plan, including their
roles and responsibilities in meeting the project's quality assurance requirements. Site staff are also trained in the
technical procedures including the requirements of Inspection and Test Plans (ITPs).

Tallan uses a selection of proprietary applications for the identification, capture and digital collection of defects on projects. This cloud-based technology consolidates all project defects into a single database, simplifying reporting and rectification processes.

Project Managers are responsible for review and approval of all documents that may be used for inspection including ITPs, programs, checklists and special process procedures related to their project. The Project Manager will also be responsible for:

- Implementing project specific quality documentation.
- Control, storage, transmittal and distribution of all documents and revision in line with any client requirements.
- Registering, maintaining, and distributing all specifications used on the project

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Workplace Health & Safety Management System

Tallan is unwavering in its commitment to zero harm at work. Safety is intrinsic to our operating model, and we make it the responsibility of all employees, subcontractors and anyone involved with the operation of the organisation. There is no task so important or urgent that it releases the company or our people from the responsibility to ensure a safe and healthy work environment. Tallan's Safety Management Plan and programs are integrated elements of its overall Occupational Health and Safety (OH&S) management system. The OH&S management system is a critical element of the overarching management system used by Tallan to ensure safe, high quality and timely project delivery. The Safety Management System consists of five primary levels:

- OH&S policy statement ratified by the Director.
- Corporate and administrative OH&S procedures governing overall maintenance of the OH&S management plans.
- Project establishment procedures that embed OH&S management into construction projects from planning through to completion.
- Specific OH&S procedures and guidelines, including Safe Work Method Statements (SWMS), Project Risk Assessment (PRA) and other procedures governing on-site activities and construction work practices.
- Project/site specific Workforce Health and Safety (WHS) and Management Plans, which include OH&S KPIs and audit schedules.

To ensure that no person is exposed to or exposes others to a health and safety risk, Tallan implements control measures throughout each project's WH&S management plan to ensure exposure to the company, the client, the workers, and all other stakeholders is minimised. All personnel are required to meet Tallan health and safety standards and operate within the parameters set by the project specific Work Health and Safety Management Plan (WHSMP). A copy of the WHSMP is held on site and available for perusal upon request.

Wherever high-risk work activities are undertaken, Tallan safety management team reviews each subcontractor's SWMS or safety plan prior to commencement of work, to ensure compliance. Persons who do not strictly comply with all the requirements of the state's relevant Health and Safety Legislation, Tallan WHSMP, and client standards will be removed immediately from the site until such time as they comply in all respects with the statutory requirements.

Tallan is committed to ensuring that the health safety and wellbeing of all workers and other parties who may be affected by our business' activities will not be compromised. Our accredited Work Health and Management System Manual forms the basis of every Tallan Workplace Health and Safety Plan.

✔ quality ✔ value ✔ efficiency

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